

Director of Training

3245

12 October 1971

A DD/S

7D-18 Hqs.

Bob:

I consider these to be soft statistics--as accurate as we can make them--but it is extremely difficult to divide an instructor's time between regularly scheduled OTR courses and special programs. If this helps, good--if you need something else let us know.

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DTR-6829

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MEMORANDUM FOR: Deputy Director for Support**SUBJECT** : Instructor Costs of Interagency Training**REFERENCE** : OTR Memo dtd 1 Sep 71; subject: Cost of Interagency Training

1. As a supplement to reference, we have attempted to arrive at the dollar value of instructor time involved in overall cost of interagency training. We estimate this figure at \$149,834. If we exclude the liaison activity, the cost is estimated at \$31,594.

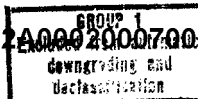
2. Other programs involved are basically those involved in briefings and visits to the Agency by Government and business organizations and a single program that is run by the Operations School for NSA. Most of the time involved in preparation for outside activities takes place in the normal course of preparation for those courses scheduled for in-house training.

3. Below is a summary of instructor costs to OTR in interagency training and liaison:

a. Briefings	\$ 7,926	(Att. A)
b. Liaison	\$118,240	(Att. B)
c. Operations School Instruction	\$ 1,453	(Att. C)
d. Groups visiting Agency under auspices of the School of Intelligence and World Affairs	\$ 22,215	(Att. D)

HUGH T. CUNNINGHAM
Director of Training

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OTR/HTC [REDACTED] gpr (12 Oct 71)

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Attachment A

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Briefings

FY 1971

<u>Total Number of Briefings</u>	<u>Average Time Involved Per Briefing</u>	<u>Average Hourly Rate</u>
150	4 Hours	\$13.21 (Based on GS- 15.5)

ESTIMATED TOTAL COST

\$7,926.00

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Attachment B

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Office of Training

Liaison Activities

Army War College, Agency Representative, GS-16, Annual Salary.	\$ 30,943
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John F. Kennedy Center, Fort Bragg, Agency Representative, GS-16, Annual Salary.	33,757
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National Interdepartmental Seminar, Agency Representative, GS-16, Annual Salary.	32,819
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*Defense Intelligence Seminar, Agency Representative, GS-13, Annual Salary.	<u>20,721</u>
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TOTAL	\$ 118,240
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- * It should be noted that at times the Agency's DIS Representative, in conducting his course, calls on the services of other OTR staffers, thus the real figure would be higher.

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Attachment C

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Operations School Presentation
for
National Security Agency

(Given one to three times a year for three days)

PREPARATION

- | | | |
|----|---|-----------|
| a. | One OTR coordinator, grade 14, at \$12.01 per hour for 20 hours of preparation. | \$ 240.00 |
| b. | One OTR training assistant, grade 6, at \$4.00 per hour for four hours. | 16.00 |

CONDUCT OF COURSE

- | | | |
|----|---|--------|
| a. | Fifteen hours of guest speakers, average grade 17, at \$17.00 per hour. If we assume that two hours of preparation are required for each hour of presentation, the cost is 3 x 17 x 15. | 765.00 |
| b. | Twenty-four hours by OTR coordinator at \$12.00 per hour. | 288.00 |
| c. | \$100 fee for [REDACTED] presentation. | 100.00 |

WRAP UP

- | | | |
|----|---|-------------|
| a. | Three hours by OTR coordinator at \$12.00 per hour. | 36.00 |
| b. | Two hours by OTR assistant at \$4.00 per hour. | <u>8.00</u> |

TOTAL

\$ 1,453.00

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Attachment D

Summary of Groups Visiting the Agency

FY 1971

Brookings	\$ 2,630.52
JCS-DIA	6,847.36
A. F. JR. Council	262.13
ASA Support Group	262.13
Nat'l Sr. Crypto	4,878.12
NSA Crypto	3,563.84
Advance Crypto	1,607.48
FSI B&F	161.24
FSI Admin Ops	524.22
Intel & Foreign Policy	820.58
FSI Sr. Seminar	<u>657.62</u>
TOTAL	\$22,215.24

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